



Arizona Board of Osteopathic Examiners In Medicine and Surgery

9535 E. Doubletree Ranch Road, Scottsdale, AZ 85258-5572

Ph : 480-657-7703 | Fx: 480-657-7715 | www.azdo.gov | questions@azdo.gov

NOTICE REGARDING PUBLIC RECORDS REQUESTS

The language of your request for public records may not have corresponded with the names or classifications of records used by the Arizona Board of Osteopathic Examiners. The staff made a good faith effort to interpret your request in a manner that provides the records of interest. We also include this information to advise you of related records that may be available elsewhere.

Certain records or information you might have requested have been redacted or withheld, because various federal or state laws or court case make those records or that information confidential. Examples of redacted or withheld information include dates of birth, home address, social security numbers, birth certificates, scores, investigative material, and medical records. On the other hand, some records you receive may be marked “confidential” because at one time they were. At this time they no longer are, and so we provide them as part of your public records request.

The Board uses a “verification” as a cover sheet for information regarding resolutions of complaints against the doctor’s license. If a complaint has been dismissed in the last five years, a copy of the dismissal letter is included. If a sanction was imposed, all final orders are copied. Copies of Board orders can also be read at our website, www.azdo.gov. If a case is pending for Administrative Hearing, the Complaint and Notice of Hearing, or Order of Summary Suspension is copied. Exhibits from Administrative Hearings are copied only on specific request, and only if they are not considered confidential due to law, statute, etc.

Transcripts of hearings are never included, because the State of Arizona’s contract with court reporters requires that transcripts be purchased directly from the court reporter. The Board does not routinely obtain transcripts of Investigative Hearings unless the Board has taken disciplinary action or if the case was moved to a formal administrative hearing (Office of Administrative Hearings). The court reporter may be able to provide you a transcript; the court report’s name is listed in the minutes for that date. However, we do not guarantee that the court reporter still has the transcript. If the Board has a copy, it is available for you to read at the Board’s office. Please call in advance or provide a date and time on the public records request form so that the record can be made ready for your perusal before your arrival. If no notice is given, anticipate a 30 minute minimum wait.

If a matter is on appeal at the Superior Court, the front caption page of an appropriate document is included to inform you of the court filing number. It is the Board’s assumption that people prefer to get copies of civil and criminal actions directly from the court. We will, however, copy what records we have if you specifically request them. We do not guarantee we have a complete set of court records, however.

Minutes of meetings are not provided unless a specific request identifying the date(s) of the meeting(s) is included in your request. Arizona law does not allow for staff to research records for the public; therefore staff does not respond to requests for topic or name based selections of minutes. You may read the minutes at the Board office, though, and ask for copies of particular pages. If the date of the meeting was after 2002, copies of Minutes are available on our Website: www.azdo.gov.