



Governor
Douglas A. Ducey

**ARIZONA BOARD OF OSTEOPATHIC EXAMINERS
IN MEDICINE AND SURGERY**

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Board Members
Scott Steingard, D.O., Pres
Douglas Cunningham, D.O., V.P.
Gary Erbstoesser, D.O.
Jerry G. Landau, J.D.
Lew Riggs, Ed.D.
Martin Reiss, D.O.
Vas Sabeeh, D.O.

Executive Director
Jenna Jones

**MINUTES OF THE TELEPHONIC PUBLIC BOARD MEETING OF
THE ARIZONA BOARD OF OSTEOPATHIC EXAMINERS
IN MEDICINE AND SURGERY**

Tuesday, October 6, 2015

BOARD MEMBERS PRESENT: President, Scott Steingard, D.O.
Vice President, Douglas Cunningham, D.O.
Gary Erbstoesser, D.O.
Jerry G. Landau, J.D.
Martin Reiss, D.O.
Lew Riggs, Ed. D.
Vas Sabeeh, D.O.

STAFF / OTHERS PRESENT: Jenna Jones, Executive Director
Jeanne Galvin, Assistant Attorney General

1. CALL TO ORDER

Dr. Steingard called the meeting to order at 6:35 p.m.

2. ROLL CALL AND REVIEW OF AGENDA

The Executive Director took the roll. All Board members were present telephonically, establishing quorum for the meeting. The Executive Director reviewed the agenda.

3. CALL TO THE PUBLIC

No members of the public were present.

4. REVIEW, DISCUSSION AND TAKE ACTION ON THE FOLLOWING ITEMS

A. Proposed 2016 Meeting Calendar

Ms. Jones reviewed the proposed agenda. Comments and proposed changes were made.

After further discussion and consideration, Dr. Reiss made a motion to accept the calendar as amended. Mr. Riggs seconded. The motion passed unanimously.

B. Proposed Pro Bono Application

Ms. Jones presented the proposed application. After discussion and consideration, Dr. Cunningham moved to approve the application as amended. Dr. Reiss seconded. The motion passed unanimously.

C. Proposed Retired Renewal form

Ms. Jones presented the form for discussion. After discussion and consideration, Mr. Riggs moved to approve the form with input from the AAG's office. Dr. Sabeeh seconded. Motion passed unanimously.

D. Policies

1. OPS -001 Meeting Agenda and Minutes

After discussion and consideration, Dr. Cunningham moved to approve the policy in concept, pending AAG review and input. Dr. Erbstoesser seconded. Motion passed unanimously.

2. OPS-002 Meeting Notice and Resolution

After discussion and consideration, Mr. Landau moved to approve the policy in concept as amended, pending AAG review and input. Dr. Sabeeh seconded. Motion passed unanimously.

3. OPS -003 Service of Process

After discussion and consideration, Dr. Sabeeh moved to approve the policy, pending AAG review and input. Dr. Erbstoesser seconded. Motion passed unanimously.

4. OPS - 004 Reporting

After discussion and consideration, Dr. Erbstoesser moved to approve the policy, pending AAG review and input. Dr. Cunningham seconded. Motion passed unanimously.

5. OPS – 005 Release of Confidential Investigative Information to Other Entities

After discussion and consideration, Dr. Cunningham moved to approve the policy in concept with the amendments recommended pending AAG review and input. Mr. Riggs seconded. Motion passed unanimously.

6. INV – 001 Mandatory Investigative Training

After discussion and consideration, Mr. Landau moved to approve the policy in concept pending review and input from the AAG. Dr. Reiss seconded. Motion passed unanimously.

7. INV – 002 Appropriate Use of NPDB Report

After discussion and consideration, Dr. Erbstoesser moved to approve the policy. Dr. Sabeeh seconded. Motion passed unanimously.

8. INV – 003 Sexual Misconduct Investigative

This item was pulled from the agenda.

9. COM – 001 Compliance Monitoring

After discussion and consideration, Dr. Reiss moved to approve the policy in concept, as amended, subject to review and input from the AAG. Dr. Erbstoesser seconded. Motion passed unanimously.

10. COM – 002 Requests for Modification/Termination of Board Orders

After discussion and consideration, Dr. Erbstoesser moved to approve the policy in concept, subject to review and input from the AAG. Dr. Cunningham seconded.

All of the policies will be presented to the Board at the November meeting.

5. ADJOURNMENT

The meeting adjourned at 7:24 p.m.