

Arizona Board of Osteopathic Examiners

Registration to Dispense Medication in Arizona **Frequently Asked Questions**

1. When do I need a dispensing registration?

Arizona law (A.R.S. §32-1871) requires that you register with the Board if you dispense prescription-only drugs or devices (excluding samples) to your patients from your office, clinic, or practice location. This law applies only to doctors practicing in Arizona, not to doctors practicing out of state. It does not apply to doctors who may work in large HMO practices or buildings that also have a pharmacy on-site, as long as that pharmacy has a licensed pharmacist and is under the jurisdiction of the Arizona Pharmacy Board.

2. Do I need a dispensing registration if all I do is write prescriptions and give samples?

“Dispense” means a doctor 1) maintains a supply of prescription-only drugs, medications, or devices (excluding manufacturer’s samples), 2) prescribes those for his or her patients, AND 3) sells them to the patient at his or her office, clinic, or practice location in Arizona (or bills a third-party payer for them). If your practice is a non-profit corporation registered with the Arizona Corporation Commission and you do not sell the drugs, medications, or devices to your patients, the registration fee is waived.

3. How do I obtain a dispensing Registration?

Form and instructions are available at www.azdo.gov.

4. When do I need to renew my Registration to Dispense?

By December 31st each calendar year. Renewal fee is \$190.80 per year.

5. Do I need to pay a fee for each location where I dispense?

No, one fee covers all dispensing locations.

6. What do I need to do if I no longer dispense from my office?

If you had a Registration to Dispense and are NOT renewing this year, YOU MUST disclose IN WRITING how you disposed of your inventory pursuant to A.R.S. §32-1871(f) using the Inventory Disposal Form located on our website: www.azdo.gov.

Contact the Board directly with all other questions
E-Mail: questions@azdo.gov or Phone: 480-657-7703