



Governor
Douglas A. Ducey

**ARIZONA BOARD OF OSTEOPATHIC EXAMINERS
IN MEDICINE AND SURGERY**

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Jonathan A. Maitem, D.O., V.P.
Jeffrey H. Burg, AIF
Dawn K. Walker, D.O.
Ken S. Ota, D.O.
Samara Shipon, D.O.
Michael Goodman

Executive Director
Justin Bohall

DRAFT MINUTES FOR VIRTUAL MEETING OF THE

ARIZONA BOARD OF OSTEOPATHIC EXAMINERS IN MEDICINE AND SURGERY

Held on Saturday, October 1, 2022

1. CALL TO ORDER

Board President Erbstoesser called the meeting to order at 8:35 am.

President Erbstoesser thanked the Board members and staff for facilitating today's proceedings and read aloud the Board's Mission Statement: "The mission of the Board is to protect the public by setting educational and training standards for licensure, and by reviewing complaints made against osteopathic physicians, interns, and residents to ensure that their conduct meets the standards of the profession, as defined in law (A.R.S. § 32-1854)."

2. ROLL CALL AND REVIEW OF AGENDA

	Gary Erbstoesser, DO	Jonathan Maitem, DO	Jeffrey Burg	Ken Ota, DO	Dawn Walker, DO	Samara Shipon, DO	Michael Goodman
Present	X	X		X	X	X	X
Absent			X				

Other Board Staff Present during the Board Meeting:

	Justin Bohall, Executive Director	Lindsey Castro, Deputy Director	Barbara Prah-Wix, DO- Med. Cons.	Jeanne Galvin, Assistant Attorney	Kellye Mykhailov, Operations Coord.	Carla Corral, Investigations	Chris Andreyka, Licensing Officer
Present	X	X	X	X	X	X	X
Absent							

3. CALL TO THE PUBLIC

- A. President Erbstoesser welcomed the Medical Students from Midwestern University Arizona College of Osteopathic Medicine, A.T. Still University Kirksville College of Osteopathic Medicine, and A.T. Still University School of Osteopathic Medicine in Arizona.
- B. President Erbstoesser made a call to the public. Complainant AR addressed the Board regarding a dismissed complaint that was not listed on the agenda.

4. REVIEW, CONSIDERATION, AND APPROVAL OF MINUTES

- A. August 13, 2022, General Session

MOTION: Vice-President Maitem moved for the Board to approve the August 13th, 2022, General Session Minutes.

SECOND: Dr. Erbstoesser

VOTE: 6-aye, 0-nay, 0-abstain, 0-recuse, 1-absent.

MOTION PASSED.

	Vote	Gary Erbstoesser, DO	Jonathan Maitem, DO	Jeffrey Burg	Ken Ota, DO	Dawn Walker, DO	Samara Shipon, DO	Michael Goodman
Aye:	5	X	X		X	X	X	X
Nay:	0							
Abstain/ Recuse:	1							
Absent:	1			X				

B. August 13, 2022, Executive Session

MOTION: Vice-President Maitem moved for the Board to approve the August 13, 2022, Executive Session Minutes.

SECOND: Mr. Goodman

VOTE: 5-aye, 0-nay, 0-abstain, 1-recuse, 1-absent.

MOTION PASSED.

	Vote	Gary Erbstoesser, DO	Jonathan Maitem, DO	Jeffrey Burg	Ken Ota, DO	Dawn Walker, DO	Samara Shipon, DO	Michael Goodman
Aye:	5	X	X		X	X		X
Nay:	0							
Abstain/ Recuse:	1						X	
Absent:	1			X				

5. REVIEW, DISCUSSION, AND POSSIBLE ACTION ON SUMMARY ACTION IN ACCORDANCE WITH A.R.S. §32-1855(C).

A. DO-18-0155A & DO-19-0220A, Joseph Thompson, DO, LIC# 007732

Dr. Thompson participated in the virtual meeting during the Board’s consideration of this matter. Dr. Thompson was represented by legal counsel Cynthia Patane. Dr. Karp from Gateway Recovery Institute was also present.

Board staff provided a summary of the case. Dr. Thompson has been monitored in the Board’s probationary program since 2019. In 2021, his monitoring was transferred to Gateway Recovery Institute

with Dr. Karp. Recently, the Board was notified that Dr. Thompson had a blood sample taken for a PETH test and the test was positive for phosphatidyl ethanol with a value of 62.8 ng/mL.

Attorney Cynthia Patene spoke on behalf of Dr. Thompson stating that Dr. Thompson believes his test result was a false positive and has been compliant with the Board's orders. She also stated that Dr. Thompson is taking the orders seriously and is willing to work with the Board. Ms. Patene advised that none of his colleagues are concerned with his ability to work. Dr. Thompson went to get a urine screen and hair follicle test to help gather evidence that his recent test was a false positive. Dr. Thompson stated that a lot has changed in the last 3 years and is taking his life more seriously including his sobriety.

Dr. Karp stated that he had been impressed that Dr. Thompson has what they look for when it comes to someone in recovery since his relapse in 2019 and their meetings have been fine except for one in which Dr. Thompson recorded their meeting. Dr. Karp also stated that his staff tried to set up video testing due to travel and covid but the lab that conducts the tests said Dr. Thompson was not cooperative. Dr. Thompson stated he recorded the session by a mistake. He also wanted to let the Board know that certain life circumstances made it more difficult for in-person testing and if he ever foresees something being a challenge he always lets someone at the Recovery Institute know.

The Board recessed from 9:15 am - 9:30 am to review additional evidence provided from the respondent's expert.

Board members stated their concern that Dr. Thompson had multiple positive tests in the past, multiple missed tests, and 2 instances of being dishonest in front of the Board. As well as concern for the public's safety due to Dr. Thompson's inconsistency with the Board's orders.

Vice-President Maitem requested that the Board move to Executive Session for legal information.

MOTION: Vice-President Maitem moved for the Board to enter into Executive Session for personal and confidential information and to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(2), (3).

SECOND: Dr. Walker

VOTE: 6-aye, 0-nay, 0-abstain, 0-recuse, 1-absent.

MOTION PASSED.

	Vote	Gary Erbstoesser, DO	Jonathan Maitem, DO	Jeffrey Burg	Ken Ota, DO	Dawn Walker, DO	Samara Shipon, DO	Michael Goodman
Aye:	6	X	X		X	X	X	X
Nay:	0							
Abstain/ Recuse:	0							
Absent:	1			X				

The Board entered into Executive Session at 9:50 a.m.
The Board returned to Open Session at 10:13 a.m.
No legal action was taken by the Board during Executive Session.

Upon hearing the summary of the case and reviewing all materials provided, the Board made a motion to issue an Interim Consent Agreement for Practice Restriction.

MOTION: Vice-President Maitem moved for the Board to approve an Interim Consent Agreement for Practice Restriction.
SECOND: President Erbstoesser
VOTE: 6-aye, 0-nay, 0-abstain, 0-recuse, 1-absent.
MOTION PASSED.

	Vote	Gary Erbstoesser, DO	Jonathan Maitem, DO	Jeffrey Burg	Ken Ota, DO	Dawn Walker, DO	Samara Shipon, DO	Michael Goodman
Aye:	6	X	X		X	X	X	X
Nay:	0							
Abstain/ Recuse:	0							
Absent:	1			X				

6. REVIEW, DISCUSSION, AND ACTION ON INVESTIGATIVE HEARINGS PURSUANT TO A.R.S. § 32-1855 (E).

A. DO-21-0091A, Joseph Machuzak, DO, LIC# 3753

Dr. Machuzak participated in the virtual meeting during the Board's consideration of this matter. Dr. Machuzak was represented by legal counsel Flynn Carey. Dr. Machuzak provided a summary of his education and his current work.

Board staff provided a summary of the case. The complainant stated that Dr. Machuzak falsely advertised his credentials and current certifications. The complainant also alleged that he did not perform a full body exam and did not examine all areas that were documented as being examined. The complainant stated she did not sign the consent for treatment and Dr. Machuzak was unprofessional, including hugging the complainant without permission. The case was reviewed by a Board certified dermatologist.

Dr. Machuzak stated that he has never denied examining a part of the body that a patient requested. Dr. Machuzak stated that his staff has had difficulty answering the phones due to the pandemic and agreed he needed to be better with office procedures. Dr. Machuzak does not believe he fell below the standard of care in this case. Attorney Flynn Carey stated that the term "full body exam" can mean something different to each doctor since there is no agreed-upon standard. Mr. Carey also stated that the complainant had returned to Dr. Machuzak even after this appointment had happened. Mr. Carey stated that the reviewer did not note that there was any actual or potential harm done to the patient. Dr. Machuzak stated that he did feel he could have done better when it comes to administrative duties and providing records promptly.

Upon hearing the summary of the case and reviewing all materials provided, the Board made a motion to issue a non-disciplinary letter of concern.

MOTION: Vice-President Maitem motioned for a Non-Disciplinary Letter of Concern for failure to provide records in a timely manner.

SECOND: Dr. Ota

VOTE: 6-aye, 0-nay, 0-abstain, 0-recuse, 0-absent.

MOTION PASSED.

	Vote	Gary Erbstoesser, DO	Jonathan Maitem, DO	Jeffrey Burg	Ken Ota, DO	Dawn Walker, DO	Samara Shipon, DO	Michael Goodman
Aye:	6	X	X		X	X	X	X
Nay:	0							
Abstain/ Recuse:	0							
Absent:	1			X				

- B. This case was removed from the Agenda and not reviewed by the Board.
- C. DO-21-0183A, Gregg Smith, DO, LIC# 2813

Dr. Smith participated in the virtual meeting during the Board’s consideration of this matter.

Board staff provided a summary of the case. The complainant is a pharmacist and became concerned when he realized Dr. Smith had prescribed medication to his daughter in December 2020 and Dr. Smith came to pick up the prescription himself. This was investigated by the Arizona Attorney General’s Office and they were concerned Dr. Smith may be prescribing them for his own use but during the investigation, they concluded that these were medications for his daughter and wife. The CSPMP showed that Dr. Smith did prescribe his daughter a controlled substance several times in 2020. Dr. Smith advised the Board that he did prescribe to his daughter because she lived out of state and life was hectic. Dr. Smith did not maintain medical records of his prescribing to his wife and daughter.

Dr. Smith stated that he did call in medications for his daughter because his daughter could not get her medications filled due to the pandemic. Dr. Smith also advised the Board that he did pick up the medications because he is retired and able to pick up the medication for his daughter. Dr. Smith stated that he only called in supplements for his wife. Dr. Smith stated these medications were started by other physicians and he did not initiate these medications.

The Board questioned Dr. Smith about his prescribing practices and the circumstances surrounding the events of Dr. Smith’s prescribing to his family.

Upon hearing the summary of the case and reviewing all materials provided, the Board made a motion to issue a non-disciplinary letter of concern for failure to obtain medical records and non-disciplinary order for 10 hours of CME on prescribing practices.

MOTION: Vice-President Maitem motioned for a Non-Disciplinary Letter of Concern for prescribing a controlled substance to a family member and for failure to create or maintain

medical records and a non-disciplinary order for 10 hours of CME on prescribing practices to be pre-approved by Board staff and completed within 6 months.

SECOND: Dr. Walker

VOTE: 6-aye, 0-nay, 0-abstain, 0-recuse, 1-absent.

MOTION PASSED.

	Vote	Gary Erbstoesser, DO	Jonathan Maitem, DO	Jeffrey Burg	Ken Ota, DO	Dawn Walker, DO	Samara Shipon, DO	Michael Goodman
Aye:	6	X	X		X	X	X	X
Nay:	0							
Abstain/ Recuse:	0							
Absent:	1			X				

D. DO-21-0125A, Andrew Michael Epstein, DO, LIC# 006454

Dr. Epstein participated in the virtual meeting during the Board’s consideration of this matter. Dr. Epstein provided a summary of his education and his current work.

Board staff provided a summary of the case. The Complainant alleges that Dr. Epstein submitted false records on more than one occasion between March and June of 2021. In Dr. Epstein’s Board response he did advise that he was hired to see patients in their homes but would occasionally see them via Zoom, telephone, or facetime. He would perform different exams, record vitals, and record medications. Patients who had a pulse oximeter or blood pressure cuff were asked to use them and those numbers would be recorded. Dr. Epstein would use the vitals that were taken by a patient’s doctor or specialist if they were seen recently. Dr. Epstein also admitted when these numbers weren’t available he would use false numbers to move on to the next step.

Dr. Epstein stated that the complaint regarding his care was during the peak of the recent pandemic and some patients were fearful of potential exposure and would not want to be seen in person. Dr. Epstein said he offered telehealth visits and if patients had blood pressure cuffs available those numbers were used. Dr. Epstein stated that he did put false numbers and regrets putting in false information. After realizing his mistake, he participated in 10 hours of CME on medical ethics that he submitted to the Board. Dr. Epstein advised the Board he was able to get vitals the majority of the time and would ask patients to be ready to take their vitals in front of him.

The Board stated they had several concerns that Dr. Epstein was documenting numbers for tests that were not performed.

Upon hearing the summary of the case and reviewing all materials provided, the Board made a motion to issue an Administrative Warning for providing false information on patient records.

MOTION: Vice-President Maitem motioned for an Administrative Warning for providing false information on patient records.

SECOND: Dr. Erbstoesser

VOTE: 6-aye, 0-nay, 0-abstain, 0-recuse, 0-absent.

MOTION PASSED.

	Vote	Gary Erbstoesser, DO	Jonathan Maitem, DO	Jeffrey Burg	Ken Ota, DO	Dawn Walker, DO	Samara Shipon, DO	Michael Goodman
Aye:	6	X	X		X	X	X	X
Nay:	0							
Abstain/ Recuse:	0							
Absent:	0			X				

E. DO-20-0177A, James Kellershabrokh, DO, LIC# 007012

Dr. Kellershabrokh participated in the virtual meeting during the Board’s consideration of this matter. Dr. Kellershabrokh was represented by legal counsel Richard Delo.

Board staff provided a summary of the case. The original complaint was a concern about Dr. Kellershabrokh prescribing habits. This case was heard before the Board in June 2021 and the Board issued an Interim Order for Dr. Kellershabrokh to get a PACE evaluation. Dr. Kellershabrokh received a passing score with recommendations from PACE.

Dr. Kellershabrokh stated that he has changed his prescribing habits and has made changes to his EMR system to integrate with the CSPMP. Dr. Kellershabrokh also advised that urine drug screens are now every 3-6 months and there is documentation about why a patient is taking a certain medication and its effectiveness. Dr. Kellershabrokh advised the Board that there is a screening process and a urine drug screen is given before receiving a prescription.

Mr. Delo stated to the Board that Dr. Kellershabrokh takes this very seriously and has been cooperative with the Board and their investigation. Dr. Kellershabrokh is using this complaint to make his practice better and in compliance with the current opioid guidelines.

MOTION: Vice-President Maitem motioned for the Board to move to Executive Session to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

SECOND: Mr. Goodman

VOTE: 6-aye, 0-nay, 0-abstain, 0-recuse, 1-absent.

MOTION PASSED.

	Vote	Gary Erbstoesser, DO	Jonathan Maitem, DO	Jeffrey Burg	Ken Ota, DO	Dawn Walker, DO	Samara Shipon, DO	Michael Goodman
Aye:	6	X	X		X	X	X	X
Nay:	0							
Abstain/ Recuse:	0							
Absent:	0			X				

The Board entered into Executive Session at 11:52 a.m.

The Board returned to Open Session at 12:00 p.m.

No legal action was taken by the Board during Executive Session.

Upon hearing the summary of the case and reviewing all materials provided, the Board made a motion to issue a Decree of Censure for potentially dangerous prescribing habits, failure to adequately screen patients on initial visits, no follow-up on urine drug screens, failure to monitor patients appropriately on opioids, failure to recognize potential diversion or addiction issues, failure to maintain patient records and failure to regularly check the CSPMP.

MOTION: Dr. Shipon motioned for the Board to issue a Decree of Censure for potentially dangerous prescribing habits, failure to adequately screen patients on initial visits, no follow-up on urine drug screens, failure to monitor patients appropriately on opioids, failure to recognize potential diversion or addiction issues, failure to maintain patient records and failure to regularly check the CSPMP.

SECOND: Vice-President Maitem

VOTE: 6-aye, 0-nay, 0-abstain, 0-recuse, 1-absent.

MOTION PASSED.

	Vote	Gary Erbstoesser, DO	Jonathan Maitem, DO	Jeffrey Burg	Ken Ota, DO	Dawn Walker, DO	Samara Shipon, DO	Michael Goodman
Aye:	6	X	X		X	X	X	X
Nay:	0							
Abstain/ Recuse:	0							
Absent:	1			X				

7. REVIEW, CONSIDERATION, AND ACTION ON APPLICATIONS FOR LICENSURE PURSUANT TO A.R.S. § 32-1822; PERMITS PURSUANT TO A.R.S. § 32-1829; AND RENEWALS OF LICENSES PURSUANT TO A.R.S. § 32-1825 (C-D) AND A.A.C. R4-22- 207.

A. DO-22-0051A, Tahir Mahmood, DO

Dr. Mahmood participated in the virtual meeting during the Board’s consideration of this matter. Dr. Mahmood provided a summary of his education and his current work.

Board staff provided a summary of the case. Dr. Mahmood applied for Arizona licensure in April 2022 and disclosed a yes answer on his application. There was a malpractice case from 2018 that was settled in 2022. The case involved a 75-year-old female patient who was admitted to the emergency room for abdominal pain and emesis. After diagnostic tests were performed, the surgeon was consulted by the emergency room physician and was advised the patient should be taken to surgery if she began to decompensate. The patient began to decompensate but the physician on call did not contact the surgeon. Dr. Mahmood did not take over patient care until 12:34 am and he did not contact the surgeon. The patient continued to deteriorate and Dr. Mahmood contacted the surgeon at 2:30 am but the surgeon did not feel the patient needed emergent surgery at that time. The patient was taken to surgery at around 8:00 am but continued to deteriorate and passed due to septic shock.

Dr. Mahmood stated that he and another physician were later named in the case. Dr. Mahmood stated he called the surgeon at 2:36 am and the surgeon said the patient did not need surgery. He stated that even if he called the surgeon at 12:34 am when the patient was in better condition, the surgeon would have still refused to come in and see the patient.

The Board questioned Dr. Mahmood about the details of the malpractice case. Dr. Mahmood responded to the Board’s questions.

Upon hearing the summary of the case and reviewing all materials provided, the Board made a motion to grant an unrestricted licensure to Dr. Mahmood.

MOTION: Vice-President Maitem motioned to grant an unrestricted licensure.

SECOND: Dr. Shipon

VOTE: 6-aye, 0-nay, 0-abstain, 0-recuse, 1-absent.

MOTION PASSED.

	Vote	Gary Erbstoesser, DO	Jonathan Maitem, DO	Jeffrey Burg	Ken Ota, DO	Dawn Walker, DO	Samara Shipon, DO	Michael Goodman
Aye:	6	X	X		X	X	X	X
Nay:	0							
Abstain/ Recuse:	0							
Absent:	1			X				

8. CONSIDERATION AND ACTION ON PROPOSED CONSENT AGREEMENTS, COMPLIANCE WITH TERMS OF BOARD ORDERS, AND REQUESTS TO MODIFY OR TERMINATE ORDERS

A. DO-17-0184A, Chetan Patel, DO, LIC# 4214

Dr. Patel participated in the virtual meeting during the Board's consideration of this matter. Dr. Patel was represented by legal counsel Flynn Carey.

Board staff provided a summary of the case. In June 2017 Dr. Patel's license was suspended until he could undergo inpatient substance abuse, rehabilitation, and treatment. He was in Promises Malibu from July 2017 - August 2017 and was discharged. Dr. Patel has completed all required Board orders and agreements and is requesting termination of probation.

Upon hearing the summary of the case and reviewing all materials provided, the Board made a motion to approve termination of Dr. Patel's probation.

MOTION: Vice-President Maitem motioned for the Board to terminate probation.

SECOND: Dr. Erbstoesser

VOTE: 6-aye, 0-nay, 0-abstain, 0-recuse, 1-absent.

MOTION PASSED.

	Vote	Gary Erbstoesser, DO	Jonathan Maitem, DO	Jeffrey Burg	Ken Ota, DO	Dawn Walker, DO	Samara Shipon, DO	Michael Goodman
Aye:	6	X	X		X	X	X	X
Nay:	0							
Abstain/ Recuse:	0							
Absent:	1			X				

B. DO-18-0085A, Zachary Veres, DO, LIC# 4202

This case was taken out of order on the agenda.

Dr. Zachary Veres was not present for the meeting, however, his legal counsel, Sarah Stark, was present for the virtual meeting.

AAG Seth Hargraves, on behalf of the State, provided a summary of the case. This case was initiated by a complaint filed in 2018. The complaint alleged that Dr. Veres may not be complying with telemedicine standards. In reviewing the case, it appeared that the only issue that could have been established at a hearing was failing to disclose his license number during the telemedicine appointments. The other allegations raised in the complaint could not be verified. Given the length of time from the complaint to the present and that allegations could not be verified, AAG Hargraves and Ms. Stark are asking the Board to accept the proposed consent agreement for a non-disciplinary letter of concern.

MOTION: Vice-President Maitem motioned for the Board to accept the proposed agreement for a Non-Disciplinary Letter of Concern.

SECOND: Dr. Walker

VOTE: 6-aye, 0-nay, 0-abstain, 0-recuse, 1-absent.

MOTION PASSED.

	Vote	Gary Erbstoesser, DO	Jonathan Maitem, DO	Jeffrey Burg	Ken Ota, DO	Dawn Walker, DO	Samara Shipon, DO	Michael Goodman
Aye:	0	X	X		X	X	X	X
Nay:	0							
Abstain/ Recuse:	0							
Absent:	0			X				

C. DO-22-0016A, Gerrald Harris II, DO, LIC# 4027

Dr. Harris was not present for the virtual meeting.

Board staff provided a summary of the case. On June 2022 the Board conducted an investigative hearing of this case where Dr. Harris admitted to having a sexual relationship with a patient between 2018 - 2021. At the conclusion of the case, the Board issued a decree of censure, 2 years of probation and required Dr. Harris to have a female chaperone present for appointments and procedures with female patients. Dr. Harris contacted Board staff around September 1st and advised he did not want to comply with the order and wished to voluntarily surrender his license.

Upon hearing the summary of the case and reviewing all materials provided, the Board made a motion to accept the consent agreement for voluntary surrender of Arizona licensure.

MOTION: Vice-President Maitem motioned for the Board to accept the consent agreement for voluntary surrender of Arizona licensure.

SECOND: Dr. Erbstoesser

VOTE: 6-aye, 0-nay, 0-abstain, 0-recuse, 1-absent.

MOTION PASSED.

	Vote	Gary Erbstoesser, DO	Jonathan Maitem, DO	Jeffrey Burg	Ken Ota, DO	Dawn Walker, DO	Samara Shipon, DO	Michael Goodman
Aye:	6	X	X		X	X	X	X
Nay:	0							
Abstain/ Recuse:	0							
Absent:	1			X				

9. CONSIDERATION AND ACTION ON PROPOSED CONSENT AGENDA FOR DISMISSAL OR OTHER ACTION.

- A. DO-20-0164A, Duke Keller, DO, LIC# 007356

This case was taken out of order on the agenda.

Dr. Keller was not present for the virtual meeting, however, Dr. Keller was represented by legal counsel Andrew Turk.

Board staff provided a summary of the case. The Board would be taking the consent agenda as a whole and accepting the consent agenda and issuing a letter of concern. The Board staff has conducted a thorough investigation and agrees that this is the appropriate action.

MOTION: Vice-President Maitem motioned to accept the consent agenda as proposed

SECOND: Dr. Ota

VOTE: 6-aye, 0-nay, 0-abstain, 0-recuse, 1-absent.

MOTION PASSED.

	Vote	Gary Erbstoesser, DO	Jonathan Maitem, DO	Jeffrey Burg	Ken Ota, DO	Dawn Walker, DO	Samara Shipon, DO	Michael Goodman
Aye:	6	X	X		X	X	X	X
Nay:	0							
Abstain/ Recuse:	0							
Absent:	1			X				

10. QUESTION AND ANSWER SESSION BETWEEN THE MEDICAL STUDENTS AND MEMBERS OF THE BOARD AND DISCUSSION RELATING TO ISSUES SURROUNDING THE PRACTICE OF OSTEOPATHIC MEDICINE.

The Board met with the medical students participating in the virtual meeting and discussed current issues surrounding the practice of osteopathic medicine.

11. REVIEW, DISCUSSION, AND ACTION ON THE FOLLOWING MISC ITEMS.

- A. The Board approved the Meeting dates for 2023. Additionally, the Board directed staff to determine if some dates could be held on a week day instead of on a weekend.

12. REVIEW, CONSIDERATION, AND ACTION ON REPORTS FROM EXECUTIVE DIRECTOR.

A. Report from Board Members

No discussion on this item occurred. The Board moved forward with the agenda.

B. Executive Director Report

1. Financial Report

Director Bohall provided the Board with an update on the Board’s budget and fiscal year end 2022.

2. Current Events that Affect the Board

The Board’s next meeting is scheduled for December 3, 2022.

3. Licensing and Investigations Update

Director Bohall provided the Board with an update on the licensing and investigations processes. He noted that the initial licensure application process is entirely online. Staff is reporting the online application process is going well.

4. Report on Director Dismissed Complaints

Director Bohall reported that 29 cases had been dismissed since the Board's last meeting.

13. ADJOURNMENT

MOTION: Vice-President Maitem motioned to adjourn the meeting.

SECOND: Dr. Walker

VOTE: 6-aye, 0-nay, 0-abstain, 0-recuse, 1-absent.

MOTION PASSED.

	Vote	Gary Erbstoesser, DO	Jonathan Maitem, DO	Jeffrey Burg	Ken Ota, DO	Dawn Walker, DO	Samara Shipon, DO	Michael Goodman
Aye:	6	X	X		X	X	X	X
Nay:	0							
Abstain/ Recuse:	0							
Absent:	1			X				

The Board's meeting adjourned at 1:17 pm.

Justin Bohall, Executive Director