NOTICE OF SUBSTANTIVE POLICY STATEMENT

BOARD OF OSTEOPATHIC EXAMINERS IN MEDICINE AND SURGERY

1. **Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:**
   20-01 Determination of Residence for Licensure Applicant submitted pursuant to A.R.S.§32-4302.

2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
   August 10, 2019

3. **Summary of the contents of the substantive policy statement:**
   A.R.S.§32-4302 specifies that a person who meets the specified requirements may be issued a license from the Board using the Application Process termed “Universal Licensing Recognition”. The substantive policy specifies what evidence may be submitted to the Board to provide proof of established residence in Arizona.

4. **Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**
   A.R.S.§32-4302

5. **A statement as to whether the substantive policy statement is a new statement or a revision:**
   New statement

6. **The agency contact person who can answer questions about the substantive policy statement:**
   Name: Justin Bohall
   Address: Arizona Board of Osteopathic Examiners in Medicine and Surgery
   1740 West Adams Street, Suite 2410
   Phoenix, Arizona 85007
   Telephone: (602) 771-2522
   E-mail: Justin.Bohall@azdo.gov
   Web site: www.azdo.gov

7. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
   A person may obtain a copy of the substantive policy statement by contacting the individual listed in item 6, or visiting the Board’s website at www.azdo.gov.
This substantive policy statement is advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedures Act. If you believe that this substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under Arizona Revised Statutes § 41-1033 for a review of the statement.

ARIZONA BOARD OF OSTEOPATHIC EXAMINERS IN MEDICINE AND SURGERY

SUBSTANTIVE POLICY STATEMENT # 20-01

DETERMINATION OF RESIDENCE FOR LICENSURE APPLICANTS SUBMITTED PURSUANT TO A.R.S.§32-4302

The Arizona Board of Osteopathic Examiners in Medicine and Surgery has adopted this Substantive Policy Statement to provide the public with information useful in the Board’s implementation of A.R.S. § 32-4302 which mandates the issuance of a professional or occupational license to a person who has been licensed in another state for at least 12 months and who meets certain conditions. This Substantive Policy Statement addresses only the residence requirement of A.R.S. § 32-4302; a person may be required to meet additional conditions.

As amended, A.R.S. § 32-4302(A) provides that a person shall be granted an occupation or professional license in the same discipline and at the same practice level if the person meets establishes a residence in Arizona. The Board recognizes that there may be a number of different ways a person may try to demonstrate that they have established a residence in the State. Applicants who seek licensure under A.R.S. § 32-4302 shall submit objective evidence that they reside in Arizona. The burden to demonstrate an established residence rests with the applicant. The question of whether a residence has been established rests exclusively with the Board. Objective evidence that an applicant has established a residence in Arizona may include, but is not limited to:

- A valid Arizona driver’s license
- A current motor vehicle registration
- Proof of filing Arizona income taxes in the most recent tax year
• An Arizona voter registration
• Documentation of a mortgage for an Arizona Residence under the Applicant’s name
• A dated rental contract with proof of payment
• Proof of major banking services in Arizona
• Proof of establishment of Arizona utilities
• Proof of enrollment of children in Arizona schools (Excluding Online or Tele-educational programs)
• Documentation demonstrating a change in permanent address on all pertinent records
• Military Form 2058

In determining whether an applicant has satisfied the established residence requirement of A.R.S. §32-4302(A), the Board will consider all reasonable evidence demonstrating that an applicant has established residence in Arizona.